



**GOVERNMENT OF TELANGANA  
ABSTRACT**

PUBLIC SERVICES - Revision of Pay Scales - Recommendations of the Tenth Pay Revision Commission on Special Pays to Typists/ Stenographers and Typist-cum-Assistants in Secretariat -Orders- Issued.

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**FINANCE (HRM.IV) DEPARTMENT**

G.O.MS.No. 47

Dated: 21-04-2015.  
Read the following:

1. G.O.Ms.No.95, Finance (TA) Department, dt:6.4.2010.
2. G.O.Ms.No.25, Finance (HRM.IV) Department, dt: 18.03.2015.

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**ORDER:**

Based on the recommendations of Pay Revision Commission, 2010 orders were issued in the Government Order first read above, revising the rates of Special Pays to Typists/Stenographers at different rates specified therein depending upon their technical qualifications.

2. In the Government Order second read above, based on the recommendations of the Tenth Pay Revision Commission, orders were issued implementing the Revised Pay Scales, 2015.

3. The Tenth Pay Revision Commission in its report on Special Pays, recommended enhanced rates of Special Pays to Typists/Stenographers.

4. Government have decided to accept the recommendations of Tenth Pay Revision Commission and hereby sanction revised rates of Special Pay to Typists, Typist-Cum-Assistants working in Secretariat, Stenographers, Junior Stenographers, Senior Stenographers, Special Category Stenographers, Personal Assistants, Private Secretaries to Chief Secretary to Government/ Special Chief Secretary to Government / Principal Secretaries to Government/Secretaries to Government / Special Secretary to Government, Reporters of Legislature, Reporters of Shorthand, Bureau of Police Intelligence Department and Court Masters of High Court / Lok-Ayukta/ Andhra Pradesh Administrative Tribunal and other categories who are at present in receipt of Special Pays as detailed in the Annexure to this order.

5. The drawal of this Special Pay in respect of the above employees who are qualified in Telugu and Urdu Typewriting and or Shorthand in addition to English Typewriting and Shorthand shall be subject to the

condition that they should have passed the examination conducted by the State Board of Technical Education and Training or by any appropriate authority recognized by the Government.

6. These orders shall come into force with effect from **01.04.2015**,

7. Necessary amendments to the Manual of Special Pays and Allowances will be issued in due course.

8. The G.O. is available on Internet and can be accessed at the address <http://www.goir.telangana.gov.in> and [www.finance.telangana.gov.in](http://www.finance.telangana.gov.in).

**(BY ORDER AND IN THE NAME OF GOVERNOR OF TELANGANA)**

**N. SIVASANKAR  
SECRETARY TO GOVERNMENT**

To

The Accountant General, Telangana, Hyderabad (20 copies).

The Accountant General, Telangana, Hyderabad (By name).

The Pay and Accounts Officer, Hyderabad.

The Special Chief Secretary to Governor, Telangana, Hyderabad.

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government.

The Private Secretary to the Chief Minister and Private Secretaries to all Ministers.

All the Departments of Secretariat (10 copies each).

All the Heads of Departments (including Collectors and District Judges).

The Registrar General, High Court of Judicature at Hyderabad for the State of Telangana and for the State of A.P. (with covering letter).

The Secretary, Telangana State Public Service Commission, Hyderabad (with covering letter).

The Managing Director, Telangana TRANSCO/GENCO, Hyderabad (with covering letter).

The Managing Director, Telangana State Road Transport Corporation, Hyderabad (with covering letter).

All District Treasury Officers (with copies for sub-treasury offices).

All District Educational Officers/All Principals of Junior Colleges.

All the Chief Executive Officers, Zilla Praja Parishads.

All District Panchayat Officers.

All Mandal Development Officers.

All Secretaries of Zilla Grandhalaya Samsthas through Director of Public Libraries, Hyderabad.

All Secretaries of Agricultural Market Committees through Director of Marketing, Telangana, Hyderabad.

All Commissioners / Special Officers of the Municipal Corporations / Municipalities.

All Recognised Service Associations.

The Commissioner, Government Printing Press, Telangana, Hyderabad for publication in the Telangana Gazette.

Copy to the General Administration (Cabinet) Department.

Copy to the General Administration (Spl.A) Department.

Copy to the General Administration (Spl.B) Department.

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Copy to SF/SCs.

**//FORWARDED BY ORDER//**



**SECTION OFFICER**

**ANNEXURE**  
**to G.O.Ms.No.47, Finance (HRM.IV) Department, dated: 21-04-2015**  
**Special Pays**

Sl.No. (1)	Department & Category (2)	Existing (3)	Revised (4)	Remarks (5)
		Rs. per month	Rs. per month	
<b>1.</b>	<b>Typist (including Typists-cum-Assistants)</b>			
	i) Lower Grade in English	110/-	220/-	
	ii) Lower Grade in Telugu/Urdu	120/-	240/-	
	iii) Higher Grade in English	150/-	300/-	
	iv) Higher Grade in Telugu/Urdu	160/-	320/-	
	v) Lower Grade in both English and Telugu/Urdu	180/-	360/-	
	vi) Lower Grade in Telugu/ Urdu plus Higher Grade in English <b>or</b> Lower Grade in English plus Higher Grade in Telugu/Urdu.	200/-	400/-	
	vii) Higher Grade in English plus Higher Grade in Telugu/ Urdu.	210/-	420/-	
<b>2.</b>	<b>Stenographer:</b>			
	i) Lower Grade in English Shorthand	130/-	260/-	Stenographers who have both shorthand and Typewriting qualifications may be allowed special pays for both the qualifications in accordance with the rates prescribed.
	ii) Lower Grade in Telugu Urdu Shorthand	140/-	280/-	
	iii) Higher Grade in English Shorthand	170/-	340/-	
	iv) Higher Grade in Telugu/ Urdu Shorthand	180/-	360/-	
	v) Lower Grade in both Telugu/ Urdu and English shorthand	200/-	400/-	
	vi) Lower Grade in Telugu/ Urdu Shorthand and Higher Grade in English Shorthand <b>or</b> Lower Grade in English Shorthand and Higher Grade in Telugu / Urdu Shorthand	200/-	400/-	
	vii) Higher Grade in Shorthand in both Telugu/ Urdu & English	225/-	450/-	
	viii) High speed of 150 words per minute in English Shorthand	450/-	900/-	Persons drawing this special pay shall not be eligible for special pay of stenographer separately
	ix) High speed of 180 words per minute in English Shorthand	500/-	1000/-	
	x) High Speed of 80 words per minute in Telugu Shorthand/ Urdu Shorthand	500/-	1000/-	

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